

No. DFSS/2/14/2020 8892  
Government of India  
Ministry of Home Affairs

**Directorate of Forensic Science Services**

Block No.9, 8<sup>th</sup> Floor,  
CGO Complex, Lodhi Road,  
New Delhi – 110 003.

Dated: Nov. , 2020.

To

The Assistant Director (Advertisement),  
Employment News,  
7<sup>th</sup> Floor, Sookna Bhawan,  
Lodhi Road, New Delhi - 110003.

Sub.: Publication of post advertisement in the Employment News – reg.

Sir,

Enclosed please find herewith a copy of circular, regarding filling up of the posts of Upper Division Clerk (Group 'C' Non - Gazetted, Ministerial) on deputation basis under the Directorate of Forensic Science Services for publication in the Employment News.

2. It is requested that the said circular may please be published on priority basis in the earliest issue of 'Employment News' under intimation to this Directorate. The bill in respect of this job may be sent to this Directorate for arranging the payment, please.

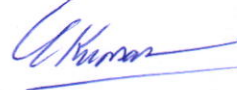
Yours faithfully,

Encl.: As above.

(Yoginder Kumar)  
Assistant Director (Admn.)

Copy to

1. The Director, CFSL Kamrup (Assam) / Pune / Bhopal for information, please.
2. Website Desk, DFSS, New Delhi along with the detailed Circular with a request to upload the same on DFSS Website.

  
(Yoginder Kumar)  
Assistant Director (Admn.)

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Block No.9, 8<sup>th</sup> Floor,  
CGO Complex, Lodhi Road,  
New Delhi – 110 003.  
Dated: Nov. , 2020.

**OFFICE MEMORANDUM**

Sub.: Filling up of seven posts of Upper Division Clerk (Group 'C' Non - Gazetted, Ministerial) in Level – 4 of Pay Matrix under the Directorate of Forensic Science Services cadre on deputation basis.

The undersigned is directed to state that seven posts (no. of posts subject to change) of Upper Division Clerk (Group 'C' Non - Gazetted, Ministerial) in Level – 4 of Pay Matrix are proposed to be filled up in below mentioned offices under the Directorate of Forensic Science Services on deputation basis:

S. No.	Name of office	No. of posts to be filled up
1	Central Forensic Science Laboratory, Bhopal	03 nos.
2	Central Forensic Science Laboratory, Pune	03 no.
3	Central Forensic Science Laboratory, Kamrup (Assam)	01 nos.
	Total:	07 nos.

2. The eligibility conditions, experience and job requirements for the post are shown in Annexure – I enclosed. The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date for receipt of applications.

3. The pay of officials, selected for appointment on deputation, and various other conditions will be governed in accordance with the orders/ instructions issued in this regard from time to time by the Government of India.

4. The applications in the prescribed proforma in Annexure – II enclosed, in respect of suitable, eligible and willing officials, who can be relieved immediately, if selected, may please be sent, along with up-to-date ACRs / APARs of last five years, photocopies duly attested by an officer not below the rank of Under Secretary to Govt. of India, and as also the certificate endorsed at Annexure – II duly signed by the Competent Authority. The duly completed applications must reach at the following address within a period of two months from the date of issue of this Circular:

The Senior Scientific Officer Gr. – I (FS),  
Directorate of Forensic Science Services,  
Block No. – 9, Floor – 8,  
CGO Complex, Lodhi Road, New Delhi – 110 003.

5. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

6. Applications received after the last date or without the required documents will not be entertained.

Yours faithfully,



(Yoginder Kumar)  
Assistant Director (Admn.)

**DIRECTORATE OF FORENSIC SCIENCE SERVICES**  
**MINISTRY OF HOME AFFAIRS**

**ANNEXURE - I**

1. Name of the Post: Upper Division Clerk (Group 'C' Non - Gazetted, Ministerial).
2. Number of posts  
& place of posting: 07 posts (no. of posts subject to change) as detailed below

S. No.	Place of posting	No. of posts to be filled up
1	Central Forensic Science Laboratory, Bhopal	03 nos.
2	Central Forensic Science Laboratory, Pune	03 nos.
3	Central Forensic Science Laboratory, Kamrup (Assam)	01 nos.
	Total:	07 nos.

3. Scale of Pay : Level - 04 of Pay Matrix (Grade Pay - Rs.2400/-).
4. Eligibility : Officers of the Central Government or State Government:
- (i) holding equivalent or analogous posts on regular basis;  
or
- (ii) with eight years service in the grade rendered after appointment thereto on regular basis in Level 2 in the pay matrix or equivalent.
5. Period of deputation: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not to exceed three years.

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