

No. DFSS/02/25/2023 - 473
Government of India
Ministry of Home Affairs
Directorate of Forensic Science Services

Block No.9, 8th Floor,
CGO Complex, Lodhi Road,
New Delhi - 110 003.

Dated: May 2024

To

06 MAY 2024

The Assistant Director (Advertisement),
Employment News,
7th Floor, Soochna Bhawan,
Lodhi Road, New Delhi - 110003.

Sub.: Publication of post advertisement in the Employment News -- reg.

Sir,

Enclosed please find herewith a copy of circular, regarding filling up one post of Deputy Director (Quality Assurance & Quality Control) (Group 'A', Gazetted, Non-Ministerial) on **Deputation including Short Term Contract** basis under the Directorate of Forensic Science Services for publication in the Employment News.

2. It is requested that the said circular may please be published on priority basis in the earliest issue of 'Employment News' under intimation to this Directorate. The bill in respect of this job may be sent to this Directorate for arranging the payment, please.

Yours faithfully,

Encl: As stated.

(Deepak Rastogi)
Administrative Officer

Copy to

1. The Director, CFSL, Chandigarh / Hyderabad / Delhi/ Kolkata / Kamrup (Assam) / Pune / Bhopal for information, please.
2. Website Desk, DFSS, New Delhi along with the detailed Circular with a request to upload the same on DFSS Website.

(Deepak Rastogi)
Administrative Officer

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New Delhi – 110 003.

Dated: April, 2024

OFFICE MEMORANDUM

Sub.: Filling up of one post of Deputy Director (Quality Assurance & Quality Control) (Group 'A', Gazetted, Non-Ministerial) in Level – 12 of Pay Matrix under the Directorate of Forensic Science Services cadre on **Deputation including Short Term Contract** basis.

The undersigned is directed to refer to this directorate's Office Memorandum of even number dated 24th January, 2024 on the subject cited above and to say that, the last date of duly completed applications is hereby extended for a further period of one month.

2. The eligibility conditions, experience and job requirements for the post are shown in Annexure – I enclosed. The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date for receipt of applications.

3. The pay of officials, selected for appointment on deputation, and various other conditions will be governed in accordance with the orders/ instructions issued in this regard from time to time by the Government of India.

4. The applications in the prescribed proforma in Annexure – II enclosed, in respect of suitable, eligible and willing officials, who can be relieved immediately, if selected, may please be sent, along with up-to-date ACRs / APARs of last five years, photocopies duly attested by an officer not below the rank of Under Secretary to Govt. of India, and as also the certificate endorsed at Annexure – II duly signed by the Competent Authority. The duly completed applications must reach at the following address within a period of one month from the date of issue of this Circular:

The Administrative Officer,
Directorate of Forensic Science Services,
Block No. – 9, Floor – 8,
CGO Complex, Lodhi Road, New Delhi – 110 003.

5. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

6. Applications received after the last date or without the required documents will not be entertained.

Yours faithfully,



(Deepak Rastogi)
Administrative Officer

Encl.: As above.

ANNEXURE - I

1. Name of the Post: Deputy Director (Quality Assurance & Quality Control).
2. Number of posts : 01 post
& place of posting: DFSS HQ, New Delhi
3. Scale of Pay : Level - 12 of Pay Matrix (Grade Pay - Rs.7600/-).
4. Eligibility Officer under the Central/State Government or Union Territories or Universities or recognized research institutions or public sector undertaking or statutory or autonomous organization:
 - a) i) holding analogous post on regular basis in the parent cadre or department;
or
ii) with five years regular service in posts in Level - 11 (Rs. 67700-208700) of the Pay Matrix; and
 - b) Possessing the essential qualification and experience as under:-
 - (i) Master degree in Physics or Applied Physics or Biophysics or Mathematics or Applied Mathematics or Forensic Science or Botany or Zoology or Micro Biology or Chemistry or Biotechnology or Bio Chemistry or Physical Anthropology or Genetics or Pharmacology or Pharmacy or Psychology or Criminology or Computer Science or Electronics or Human Genetics
OR
Bachelor Degree in Engineering or Technology in Biotechnology or Civil or Electrical or Mechanical or Electronics or Telecommunications or Computer Science or Instrumentation or Computer Science and Engineering or Electronics and Communications Engineering or Information Technology or Electrical and Electronics Engineering from a recognized University or Institute.
 - (ii) Ten years experience of research in Forensic Laboratory/ Institution under Central/ State or Union Territory out of which eight years of experience in accredited laboratory/ institution for management of quality assurance programme accredited by Quality Council of India, Standardization Testing & Quality Certification, National Accreditation Board for Testing and Calibration Laboratories, National Assessment and Accreditation Council, National Agriculture Education Accreditation Board, Skill Management and Accreditation of Training, Bureau of Indian Standards.

Note 1:- Period of Deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of Central/ State Government shall ordinarily not to exceed four years.

Note 2:- The maximum age limit for appointment by deputation (including short term contract) shall be, not exceeding fifty six years, as on the closing date of receipts of application.

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Application for appointment to the post of Deputy Director (Quality Assurance & Quality Control) (Group 'A', Gazetted, Non-Ministerial) in Level - 12 of Pay Matrix on **Deputation including Short Term Contract** basis in the Directorate of Forensic Science Services, New Delhi.

1. Name & Address :
(in Block Letters)
2. Date of Birth :
3. Date of retirement under Central/
State Govt. Rules. :
4. Educational Qualification :
5. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signatures, if the space below is insufficient:

S. No.	Office/Org./Deptt	Post held	from	to	Scale of Pay & present basic Pay	Nature of duties

6. Nature of present employment :
i.e. ad hoc or temporary or permanent or on deputation.
7. Name & complete address of present Office / organization :
8. In case present employment is held on deputation / contract basis, please state:
 - a) The date of initial appointment :
 - b) Period of appointment on deputation / contract :
 - c) Name of the parent office / organization :
to which you belong, along with complete address.
9. Additional details about present employment:
Please state whether working under:
Central Government / State Government
10. Are you in revised scale of pay? If yes, :
give the date from which the revision took place and also indicate the pre - revised scale.
11. (i) Whether the present pay scale is acquired under MACP Scheme? :
(ii) If yes, please mention the regular pay scale of the present post held :
12. Total emoluments per month now drawn:
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
14. Whether belong to SC / ST.
15. Remarks.

Date:

(Signature of applicant)

Address:

Certificate to be given by Head of Office of the applicant:

1. It is certified that the particulars furnished by the officer are correct.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the officer and he is clear from the vigilance angle.
3. His integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the officer during the last 10 years.

(Head of Office)